



WELCOME TO YEAR 1 & 2



Orchard Vale Community School

Westacott Road
Whiddon Valley
Barnstaple
EX32 8QY

www.ovschool.co.uk

Tel: 01271 375074

Email: orchardvale@ventrus.org.uk

Twitter: @OVPrimary



Meet the Staff



Teacher

Mrs Grimwood



Teacher (Team Leader)

Mr Quilter



Teacher

Mrs Oldfield



Teacher Assistant

Mr Askew



Teaching Assistant

Mrs Dunn



Teaching Assistant

Mrs Owen



Teaching Assistant/PPA cover

Mrs Russell



Teaching Assistant

Miss Knight

General Information

Our Website

Our website is updated regularly and has everything you need to know about Orchard Vale.

Visit: www.ovschool.co.uk



We also regularly update our twitter page @ovprimary



Follow

Orchard Vale Community School

@OVPrimary

We are a community primary school and part of Ventrus Multi Academies Trust. Learn with us, link with the world.

📍 Barnstaple, North Devon 🌐 ovschool.co.uk 📅 Joined December 2013

General Information

Communication:

To communicate with parents and carers we send weekly newsletters. We also send regular updates through parent mail and Arbor. Please ensure that the office have your up to date email address.

To support learning and communication we use Microsoft Teams.

Here are some helpful websites to support with getting started.

https://edudownloads.azureedge.net/msdownloads/teams_parents_quickstartguide.pdf

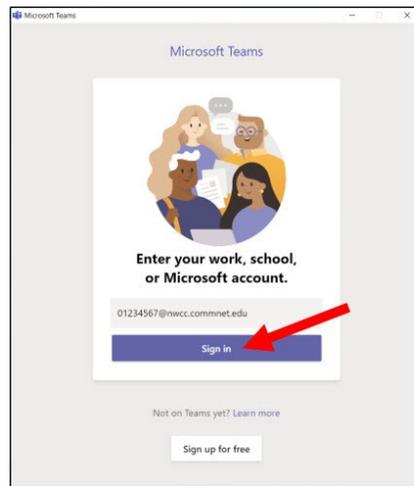
<https://sbsurreystor.blob.core.windows.net/media/Default/medialib/family-guide-to-microsoft-teams-compressed.b5b8b628428.pdf>

Microsoft Teams in KS1

On Teams you will find 2 channels; these are named 'General' Channel and 'Homework' Channel. Here you will have access to the most up to date homework tasks sheet and knowledge organiser. You will also have your own space where you can upload your work for your child's class teacher to look at. You can also bring in the homework completed so it can be shared, celebrated and put up on display in the classrooms!

The General Channel is used for dates, reminders and specific information that needs sharing.

*Please speak to class teachers once you have received your logins as they can help direct you on how to use the new on-line platform. To those of you who are year 2, your username and password will remain the same and you will have been added to a new team dated 2022-23.



Morning and End of Day Routines

The school gates will be open at 8.30am and locked promptly at 8.50am. At this time the children are expected to be in class ready for registration.

During this morning time there will be morning work activities set up for the children to independently access.

The morning can be a busy time for both parents and teachers, so if you need to speak to us, it may be more appropriate to make an appointment after school. Of course, if you have information that needs to be passed on directly, please feel free to talk to us or a teaching assistant.

School ends at 3.20pm, Please come down the playground and wait outside the garden of your child's classroom. If you think you may be a little late, please phone the office on **01271 375074** to avoid your child becoming worried.

If you have any other changes in your regular collection arrangements please let us know so that we can ensure the safety of the children, either in person, via the office or through a signed letter during registration time.



Headteacher

Mrs Pearce



Deputy Headteacher

Miss Gulliford



SENDCo

Mrs Day

General Information

Uniform expectations:

We are proud at Orchard Vale of our high standards of uniform. Please ensure your child is wearing the appropriate school uniform as follows:

- * Yellow polo shirt
- * Navy trousers, shorts or skirts
- * Yellow gingham summer dress
- * An Orchard Vale logo jumper
- * Black school shoes

PE kit:

- * White t-shirt
- * Navy or black PE shorts, joggers or leggings
- * Orchard Vale logo jumper
- * Trainers or plimsolls.

Please come into school wearing your PE Kit on the following days:

Mr Quilter's Class– Tuesday and Thursday

Mrs Oldfield's Class– Tuesday and Thursday

Mrs Grimwood's Class– Wednesday and Thursday

Outdoor learning:

All classes have a set allocation for outdoor learning which happens weekly (in the forest school site). Please ensure your child has wellies, waterproofs and a suitable coat clearly named.

Mr Quilter's Class– Tuesday

Mrs Oldfield's Class– Tuesday

Mrs Grimwood's Class– Tuesday (*All subject to change)

Please ensure your child's uniform is clearly labelled as well drinks bottles and lunchboxes as these can easily be mislaid or lost.

Any lost property will be placed outside of reception to be reclaimed.



General Information

Progress meetings:

We regularly offer opportunities to inform parents/carers of their child's progress through the following opportunities:

- * Autumn parents evening
- * Spring 'drop-in' if needed
- * Summer parents evening
- * End of year annual report

Teachers are also available if you have any concerns you wish to discuss at any point in the year. Please do not hesitate to contact them or send an email to orchardvale@ventrus.org.uk to be forwarded on.

Please note that emails will only be picked up through working hours of Monday-Friday 8am-4pm. Any sent outside of these times will be replied to the next working day.

Queries and Complaints

We hope that you will build a good relationship with your child's class teacher and feel able to talk to them if you are unsure of anything, are worried about something or need to clarify something that has happened. However if you feel that you are unhappy about anything please do come and talk to the Headteacher who will try to resolve the issues of concern.



General Information

Absences:

On the first day of absence please contact the office in person, by telephone on 01271 375074 or by letter.

Please also note that the school can no longer authorise term time holiday requests.

Special Educational Needs (SEN):

If your child is finding learning challenging and is having specific difficulties we will let you know. Where possible additional help will be provided to support your child's learning.

Our school SENCO (Special Educational Needs Co-ordinator) may well be involved and sometimes outside specialists will also be asked for help and guidance so that we can provide the best for your child.

Positive behaviour:

At Orchard Vale our values are-

Pride

Resilience

Individuality

Developing individuals with safety and care

Environment based on openness and honesty



We celebrate successes and positive behaviour through positive conversations, certificates, stickers and celebration assemblies.

After school and breakfast club:

We offer the daily provision of breakfast club and after school club.

If you would like to use this facility there is a daily booking system at the school office. If you would like more information, do ask our office staff.

Extra-curricular clubs:

Each term we run several clubs either at lunch time or after school. Letters and registration forms are circulated at the beginning of each term. If a club is oversubscribed your child will be notified.

General Information

Free school meals – are you eligible?

The number of families registered for free school meals makes a real difference to our budget, even if the children do not take up the option of the meal. However, there may be a number of children who could be having a hot meal for free, instead of paying. For every child registered the school will receive Government Pupil Premium money which we use to help subsidise school trips, residential and enrichment activities.

Your child may be able to get free school meals if you get any of the following:

- * income support
- * income-based Jobseeker's Allowance
- * income-related Employment and Support Allowance
- * support under Part VI of the Immigration and Asylum Act 1999
- * the guaranteed element of Pension Credit
- * Child Tax Credit (provided you're not also entitled to Working Tax Credit and have an annual gross income of no more than £16,190)
- * Working Tax Credit run-on - paid for 4 weeks after you stop qualifying for Working Tax Credit
- * Universal Credit - if you apply on or after 1 April 2018 your household income must be less than £7,400 a year (after tax and not including any benefits you get)
- *

Children who get paid these benefits directly, instead of through a parent or guardian, can also get free school meals.

If you think this applies to you please visit to school office for an application form. We hope this is helpful to you and ultimately to the money we can access for the pupils.